

APPROVED MINUTES OF THE STATE OF IDAHO PROFESSIONAL STANDARDS
COMMISSION MEETING OF JUNE 23-24, 2011

ATTENDANCE

Members present at June 23 committee meetings: Kathy Aiken, Cathy Bierne, Beth Davis, Becky Ford, Deb Hedeon, Esther Henry, Kelly Leighton, Cori Mantle-Bromley, Becky Meyer, Mikki Nuckols, Karen Pyron, Anne Ritter, Christi Rood, Shelly Rose, Dan Sakota, Nick Smith. SDE staff present: Shannon Haas, Cina Lackey, Christina Linder, Mary Jane Markland, Katie Rhodenbaugh, Annette Schwab. Absent: Glenn Orthel, Daylene Petersen. Guests: Dennis Cartwright, Stacey Jensen, Andy Snook.

Members present at June 24 general meeting: Cathy Bierne, Beth Davis, Becky Ford, Deb Hedeon, Esther Henry, Kelly Leighton, Cori Mantle-Bromley, Becky Meyer, Mikki Nuckols, Glenn Orthel, Karen Pyron, Anne Ritter, Christi Rood, Shelly Rose, Dan Sakota, Nick Smith. SDE staff present: Shannon Haas, Cina Lackey, Christina Linder, Mary Jane Markland, Katie Rhodenbaugh, Annette Schwab. Absent: Kathy Aiken, Daylene Petersen. Guest: Allison McClintick.

AGENDA REVIEW/REVISIONS/APPROVAL

Chair Dan Sakota reported that the Nominations Subcommittee would be meeting for a short time at some point on the agenda. He also noted that on the June 24 meeting agenda, the following should be added: OLD BUSINESS – C. Communications Report; and NEW BUSINESS – B. Nominations Subcommittee – Chair and Vice-Chair Nominations and Vote; C. Member Committee Service Preferences for 2011-2012.

Motion: (Henry/Bierne---PASSED) to approve the June 23-24, 2011, Commission meeting agenda as revised.

APPROVAL OF MINUTES

Motion: (Henry/Rose---CARRIED) to approve the April 7-8, 2011, Commission meeting minutes as presented.

ADMINISTRATIVE REPORT

Christina Linder (unless indicated otherwise) reported on the following:

1. The special education mentoring project that is funded through the Department of Education and Boise State University continues. The new cohort for training mentors just began this month. Participants are educators from special education, English language learning, STEM, and general education. Higher education has also been invited to participate in the effort; their participation allows them to

compare it to their current practices. Other options are currently being explored, including a second tier of mentoring that would build mentoring capacity more quickly.

2. On April 28 a group of content area practitioners met to further develop the four parts of the State-Specific Requirements section of the university program approval manual. They created draft performance assessments for pre-service technology, MTI, comprehensive literacy, and internship/clinical practice.
3. There is good feedback from the few school administrators in the state who are using the Educational Impact (EI) evaluator training modules. The Department of Education has also contracted with consultants to create an evaluator's tool kit that can be used with or without EI (in the event that EI is discontinued). The tool kit gives administrators an opportunity to share and have a common group of assignments to work around and also trains them in identifying effective practice, effective use of rubrics, and the kind of artifacts to look for in order to support the evidence. Training in the use of the evaluator's tool kit will start with the Caldwell School District in September.
4. Christina enlisted the help of Commission members in getting word to their constituencies and other groups of the phenomenal opportunity in Idaho for a district or a school within a district to participate, along with 12 other states, in an innovative three-year professional licensure project sponsored by Educational Testing Service (ETS). ETS will provide three years of funding and work with participants to pilot various evaluation measures grounded in the Charlotte Danielson Framework. It was requested that Commission members be provided with information on the project, and Christina agreed to do so.
5. Development discussions continue on how mathematics can be fully integrated into some of the professional-technical math assignments. Options being discussed include the common core integrated math standards, working with a University of Idaho professor to develop that coursework, integrating mentoring for professional-technical teachers, etc.
6. Christina will be attending the 2011 Title II National Conference in Washington, D.C. later this month.

LEADERSHIP TEAM

Chair Dan Sakota reported that the Leadership Team did not have a teleconference on June 8 because of technical difficulties, but the team did have a morning meeting on June 23. They discussed budget reductions for fiscal years 2012 and 2013; confirmed that each of the team's teleconferences for the coming school year is scheduled at least three weeks in advance of the corresponding Commission meeting (to allow time for the mailing and receipt of meeting packets); and discussed the source for the meeting refreshments.

Budget Committee Chair Becky Ford reported that in March revenue exceeded expenditures by \$2,467, and most of the expenditures were for conferences. In April expenditures exceeded revenue by \$13,677, and the expenditures included the April Commission meeting, contract investigative services for ethics cases, conferences, and three pay periods. In May expenditures exceeded revenue by \$13,102, and the expenditures included the professional development grants, conferences, annual NASDTEC dues, a state specific requirements expansion meeting that was part of the program approval process, and the College of Idaho full program review. It is important to note that expenditures were not out-of-line for any of the three above-mentioned months. Given the fact that revenue is down approximately \$30,000 for the year, Becky cautioned members to be watchful of the revenue in the coming year and, if needed, to make committee decisions to decrease unnecessary expenditures in order to protect such things as salaries and investigations. She also reported that the estimated revenue on the 2012 Commission budget would be reduced by 10 percent.

STATE BOARD REPORT

Allison McClintick, Teacher Quality and Special Projects Manager in the State Board office, reported on the June State Board meeting. One re-nominee (Beth Davis) and one nominee (Laural Nelson) to the Commission as representation for special education administrators and school superintendents respectively were approved. Additionally, two reappointments were made to the board's ad hoc Accountability Oversight Committee. This committee provides oversight of the statewide assessment system, including recommendations to the board on the effectiveness of the statewide system and recommended improvement or changes needed.

Senate Bill 1184 charges the State Board with defining the number of credits that students have to take to graduate in online courses. It was also requested that the State Board produce digital citizenship standards to guide any online course that would be developed. These standards will help students gain a better understanding of how to properly use the Internet and technology at school and in their everyday lives. Commission members then extensively discussed online courses, in-class instruction, and the blended model that is a mix of teacher and online-directed learning. Christina Linder requested that Allison convey to the board and other groups that the Commission is a thoughtful body to pose education-related questions to for thorough discussion, input, and transmission of information to larger constituency groups.

AUTHORIZATIONS COMMITTEE

The Authorizations Committee recommended that the Professional Standards Commission approve the following new Teacher to New Certificate/Endorsement requests (for the 2010-2011 school year):

AGRESTI, Thomas, Meridian Joint #2, Standard Secondary/English - Drama

The Authorizations Committee recommended that the Professional Standards Commission approve the following renewal Teacher to New Certificate/Endorsement requests (for the 2010-2011 school year):

SIMS, Lupe, Kamiah Joint #304, Elementary/Spanish K-12 – English (2)

The Authorizations Committee recommended that the Professional Standards Commission approve the following new Teacher to New Certificate/Endorsement requests (for the 2011-2012 school year):

CAYWOOD, Susan, Nampa #131, Literacy K-12; PE K-12; Social Studies – Administrator/Principal K-12

HOUSTON, Lorrie, Notus #135, Standard Secondary/Business Technology – Pupil Personnel Services/Counselor

NICHOLS, Lauren, Wendell #232, Standard Secondary/English; Journalism; Humanities – Basic Mathematics

PATTERSON, Brooke, Meridian Joint #2, Standard Exceptional Child – Standard Secondary/English

The Authorizations Committee recommended that the Professional Standards Commission approve the following renewal Teacher to New Certificate/Endorsement requests (for the 2011-2012 school year):

HOWELLS, Kody, Shelley Joint #60, Standard Secondary/Agricultural Science – Natural Science (2)

STEMBRIDGE, Paul, West Jefferson #253, Marketing – Standard Secondary/Business Education (3)

WELLS, Leslie, Nampa #131, Administrator/Principal; Superintendent – Standard Exceptional Child/Generalist K-12 (4)

The Commission ACCEPTED the report of the Authorizations Committee.

PROFESSIONAL DEVELOPMENT COMMITTEE

Chair Esther Henry reported that the committee reviewed thank you letters/reflections from earlier grant recipients and approved two grant changes. The committee also discussed the need for more budget flexibility than its level of funding to the Summer Institute of Best Practices in recent years has allowed. It was determined that the committee would, in the future, provide less funding to the best practice institutes; no funding for a northern Idaho best practices institute in October (northern Idaho school districts often do not take the fall inservice days off, which is when such an institute would have been held); and some level of funding to any conferences that focus on standards and ethics. Esther made Rob Sauer in the Department of Education aware of the committee's need for budget flexibility and encouraged him to work with the ISTEM and TIA individuals to consolidate presentations or conferences, incorporating some of the best practices ideas with those programs.

The Commission ACCEPTED the report of the Professional Development Committee.

EXECUTIVE COMMITTEE

Chair Dan Sakota reported that the Executive Committee met with Andy Snook, Shannon Haas, and Annette Schwab to discuss ethics case information.

Motion: *(Ritter/Rose---CARRIED) to move the Executive Committee into Executive Session to review and discuss investigation records exempt from disclosure as prescribed by Idaho Code §67-2345(d).*

Andy Snook reviewed the cases needing Executive Committee decisions.

Motion: *(Meyer/Pyron---CARRIED) to move the Executive Session of the Executive Committee into Open Session to vote on investigation records exempt from disclosure as prescribed by Idaho Code §67-2345(d).*

Dan reported the following actions taken on cases:

Case #20915 -	Confirmed Revised Stipulation
Case #20919 -	Letter of Reprimand
Case #21013 -	Letter of Redirection
Case #21014 -	Revocation
Case #21019 -	Letter of Reprimand
Case #21022 -	Revocation
Case #21023 -	Letter of Reprimand
Case #21026 -	Confirmed Revocation
Case #21101 -	Letter of Conditions
Case #21103 -	Revocation
Case #21104 -	Suspend with Conditions
Case #21105 -	Suspend with Conditions
Case #21108 -	Indefinite Suspension
Case #21111 -	Revoke Administrator Certificate

Cases closed: Case A; Case B; #20618; #20826; #20834; #21007; #21010; #21015; #21031

There are currently 9 cases under investigation; 8 cases pending stipulation/voluntary surrender; 1 case on hold; and 1 case of certification reinstatement request.

Andy Snook presented the committee with an outline of a notification process for districts of teacher licensure action taken by the Executive Committee. It's necessary that the notification balances the private process with the public record decision. The outline was discussed. Andy will present a notification policy to be voted on at the August meeting.

Anne Ritter reported on the recent increase in the number of ethics cases for infractions of the ISAT testing protocol and the committee's resulting recommendation for a Commission outreach to remind teachers of correct testing protocol. Karen Pyron added that there are gray areas in the testing protocol that are open to interpretation between secondary levels, elementary levels, and special education populations in regard to accommodations. District administrators need also be targeted because of their concern with academic performance and the pressure for test scores as high as possible. Christina Linder agreed to mention correct ISAT testing protocol in her presentation at the annual superintendents' meeting in August and arrange to have Department of Education assessment people address members at the August Commission meeting.

In recent months the committee has discussed the need to monitor situations where individuals who have previously been denied a certificate are now on school district substitute lists. A letter drafted by Andy Snook was distributed to Commission members. It included three suggested substitute teacher application questions directed at inquiring about applicants' prior professional conduct and/or teaching history. Karen Pyron explained that inclusion of the questions on a district's substitute application would be an optional resource for a district.

The Commission PASSED the Executive Committee's recommendation to approve a letter that may be used by school districts, thus allowing them to inquire about the professional conduct and/or teaching histories of applicants for substitute teaching positions. This letter is intended as a resource, and the use of it by school districts as an approach for their substitute teacher applications, is optional.

Christina Linder agreed to distribute the above-mentioned letter at the annual superintendents' meeting in August.

The full Commission discussed the possibility of reporting the details of state actions in closed ethics cases (name of respondent, school district, specific Code of Ethics violation, committee action taken, etc.) once they become public record. It was requested that Commission meeting minutes archives be checked for possible discussion of this topic in the past and any action taken, and Christina agreed to do this. Committee members will discuss this issue with Andy Snook at the August Commission meeting.

The Commission ACCEPTED the report of the Executive Committee.

STANDARDS COMMITTEE

Standards Committee Chair Deb Hedeon reported on the following committee discussion items (unless indicated otherwise):

1. Sally Greene, Director of Field Experiences at the University of Idaho, made a presentation to the full Commission on the Teacher Performance Assessment (TPA) pilot that both the University of Idaho and Lewis-Clark State College have select students participating in. The American Association of Colleges of Teacher

Education (AACTE) and Stanford University partnered to develop the Teacher Performance Assessment Consortium (TPAC), which was a 21-state (including Idaho) initiative that involved over 100 teacher preparation programs. The basic purpose of the TPA is the creation of an authentic initial teacher licensing assessment for use nationwide. Candidates must show that they have the knowledge, skills, and abilities necessary for a beginning teacher. Both Idaho institutions had faculty trained to be scorers in elementary math, secondary English, and history/social studies. Thirteen students in Idaho submitted complete work samples. There were nine Level 2 and above (passing) scores, three Level 1 (failing scores) and one split decision.

The goals of the TPA include: 1) improve classroom student outcomes; 2) improve the information base that drives teacher preparation program enhancement; 3) strengthen the information base for accreditation and comparison of program effectiveness; 4) use in combination with other measures as a licensure requirement; 5) guide professional development for teachers at all career levels; and 6) serve as a model for other assessments. The TPA focuses on a “learning segment,” which consists of 3-5 hours/days of instruction centering on one big idea or essential question on a specific subject.

The tasks that are a part of the TPA include: 1) planning of instruction and assessment; 2) instructing students and supporting their learning (video clips to be provided by candidate); 3) assessing student learning; and 4) retrospective reflection. Artifacts and commentaries must be provided by the candidate as a part of the above-mentioned tasks. In addition, context, reflection, and academic language development are integrated into all of the tasks.

There are 11 rubrics to the TPA, and each rubric has 4 levels. Level 1 is some skill but needs more student teaching; Level 2 is a basic foundation of knowledge on which to build; Level 3 is a solid foundation of knowledge and skills; and Level 4 is an exemplary candidate or the top 5 percent. Anything Level 2 and above is recommended for certification. Each state can set its own guidelines for the rubric levels.

The potential implementation issues of the TPA include: resistance from students/faculty; timing and organization of embedding the TPA into existing programs; scoring and the training of scorers; the cost; the necessity of getting all stakeholders involved; and videotaping (permission, technical issues, etc.).

2. The committee discussed the program review cost responsibility of Idaho institutions that have sought NCATE accreditation and those state institutions that are not NCATE-accredited. In past state approval visits, the cost has ranged from \$8,000 to \$10,000 without reviewing the NCATE standards. NCATE charges \$1,000 per reviewer to cover travel, lodging, and sustenance during a program approval visit. It was decided by the full Commission to refer this issue back to the deans' group for further discussion.

3. The committee has been discussing moving the Library Media Specialist endorsement to the Pupil Personnel Services Certificate. Val Fenske, Curricular Materials Coordinator in the Department of Education, addressed the committee on the purpose/role of the library media specialist and strongly discouraged moving the endorsement. The committee decided to leave the endorsement as it is.
4. At the national level, some administrator training programs at institutions are being shut down to reorganize and develop into teacher/instructional leadership programs. Christina Linder has asked the deans of all Idaho institutions with administrator training programs (Idaho State University, Boise State University, the University of Idaho, Northwest Nazarene University, and the University of Phoenix) to nominate or solicit participants to initiate a conversation on the best practices of administrator preparation and eventually serve in the capacity of reconsidering and reorganizing Idaho administrator preparation programs in the state.
5. Dr. Kerry Rice made a presentation to the committee on Boise State University's EDTECH Online Teacher endorsement proposal.

The Commission PASSED the Standards Committee's recommendation to conditionally approve the Boise State University EDTECH Online Teacher Endorsement program.

6. The committee discussed The College of Idaho program approval report and the institution's rejoinder to the Conditional Approval recommendations for Chemistry and Physics in that report. The state team recommended Conditional Approval of the Chemistry program because the two Chemistry completers received their Chemistry education at institutions other than The College of Idaho. The Standards Committee regarded this as more of a technicality, as institutions are allowed academic freedom to assess transcripts, accept candidates into their programs, and issue institutional recommendations. The state team also recommended Conditional Approval of the Physics program because Performance/output evidence was more closely related to Math and Astronomy.

The Commission PASSED the Standard Committee's recommendation to approve The College of Idaho Chemistry program.

The Commission PASSED the Standard Committee's recommendation to approve all programs at The College of Idaho with the exception of the Physics program, which is recommended for conditional approval.

Elementary Education – Approved
Secondary Education – Approved
English Language Arts – Approved
Mathematics – Approved
Social Studies (Foundation Standards) – Approved
 • *Government/Civics – Approved*

- *History – Approved*
- Science (Foundation Standards) – Approved*
 - *Biology – Approved*
 - *Chemistry – Approved*
 - *Physics – Approved Conditionally*
- Foreign Language – Approved*
- Visual/Performing Arts (Foundation Standards) – Approved*
 - *Drama – Approved*
 - *Visual Arts – Approved*
 - *Music – Approved*
- Physical Education – Approved*

7. Members discussed their committee end-of-year report and added the following sixth objective to their working plan for next year: Develop and implement a process for training and evaluating effective administrative leaders. Strategies to achieve this objective include: 1) Training; 2) Evaluation; and 3) Explore Professional Development Opportunities for Administrators. Deb will update the committee's end-of-year report and submit it in final form to the Commission office.
8. Christina introduced to the committee the possibility of adding content area courses specifically integrated with statistics (e.g., statistics of social sciences, statistics of life sciences, etc.). This stems from the state program approval process that focuses on how mathematics courses are being integrated as a core of teacher preparation, the concept that every subject area has math applications to it, and the move toward every teacher getting a math foundation as a result of our Mathematical Thinking for Instruction (MTI) course. Christina added that this would not become a state requirement but would be more of a recommendation.
9. Christina highlighted the amendments being made to board rule to reflect the improvements in the program approval process brought on by the upcoming consolidation of NCATE (National Council for Accreditation of Teacher Education) and TEAC (Teacher Education Accreditation Council) into one accrediting body called CAEP (The Council for the Accreditation of Educator Preparation).
10. Deb reported that Region I superintendents have requested an online delivery option of the MTI course. There is growing concern that there are not enough MTI classes being offered in northern Idaho to meet the need for all teachers to take the course prior to 2014. Christina is researching this.
11. Deb reported that she and Christi Rood, Karen Pyron, Mikki Nuckols, and Esther Henry met to discuss a Commission communication plan (see Communications Report on page 10).

The Commission APPROVED the amended Standards Committee report.

OLD BUSINESS

Commission Representation at 2011-2012 State Board Meetings

Commission representation at upcoming State Board meetings will be as follows:

August 10-11 (Pocatello – ISU) – Deb Hedeon (10th); Karen Pyron (11th)

October 19-20 (Lewiston – LCSC) – Cori Mantle-Bromley

December 7-8 (Nampa – CWI) – Christi Rood

February 15-16 (Boise – BSU) – Diane Boothe

NASDTEC Annual Conference Update

Cina Lackey and Annette Schwab reported on the NASDTEC Annual Conference that they and Christina Linder attended in Sacramento on June 5-8. NASDTEC maintains the NASDTEC Knowledgebase on its website, which lists the certification requirements, resources, and topical table data for each of its jurisdictions. Unfortunately, the jurisdictions have not been updating their Knowledgebase information on a regular basis, and thus some of the online information is incomplete or inaccurate. The NASDTEC Technology Committee, of which Cina is a member, is currently working hard to ensure that Knowledgebase information is accurate. This is especially important now, as other resources for certification requirements appear online. These sources glean random information from the websites of individual states, misinterpret it, and post it online. In this way, the public is getting erroneously interpreted certification information. The Technology Committee is also working on better accessibility to Knowledgebase, which currently is only accessible to NASDTEC's jurisdictions. Cina also mentioned that states planning to establish alternate routes are asking interested private alternate route providers to first do a marketing analysis in a state to determine area of need (location and content area). Other states with longitudinal data systems (like Idaho) were able to provide input on working through challenges with their systems, as Idaho has had to. Christina made two presentations on the online teaching endorsement at the conference; both were well received.

Annette attended a presentation on the ethical violations of teachers; the presenter had created an interactive video on ethics, complete with different ethical scenarios and conclusions depending on the choices made. She also noted that higher education institutions are attempting to integrate ethics into their teacher education programs --- not just as a single course but embedding ethics into their entire programs to help teachers make better choices, especially in the area of technology.

Communications Report

Deb Hedeon reported that she and Christi Rood, Karen Pyron, Mikki Nuckols, and Esther Henry met the evening of June 22 to discuss a Commission communication plan. She reviewed the communication guiding principles developed, which state that each member

is responsible for communicating with his/her constituent group; should know the main points of contact for the constituent group; is responsible for gathering information and feedback from the constituent group; and is responsible to inform the constituent group.

Each Commission committee is asked to review the minutes from its previous meeting for accuracy and to make note of items that may need to be conveyed to constituencies. Committee chairs are requested to include in their committee reports the items and issues that need to be reported back to constituencies. Individual members, then, can decide if the information is pertinent to their constituent groups. It was suggested that 1) new Commission members be trained on their communication responsibilities at each August orientation and 2) a recap of the highlights of each committee's work be provided just prior to lunch on the second day of each Commission meeting.

NEW BUSINESS

Topical Discussion at August Commission Meeting

Rather than have a lunch time topical discussion at the August meeting, Dr. Carissa Miller, Deputy Superintendent, and Scott Cook, ISAT Coordinator, both in the Department of Education's Division of Assessment, will address Commission members during that time period.

Nominations Subcommittee – Chair and Vice-Chair Nominations and Vote

The Professional Standards Commission PASSED the Nomination Subcommittee's recommendation to appoint Dan Sakota as chair and Shelly Rose as vice-chair for the 2011-2012 school year.

2011-2012 Member Committee Services Preferences

Members were asked to provide their first and second choices for committee service to Dan Sakota. Dan and Christina Linder will determine the committee composition for the coming year.

Adjournment

Motion: (Hedeen/ ? ---CARRIED) to adjourn the meeting.

The meeting adjourned at 1:15 p.m.

Mary Jane Markland, Secretary
Professional Standards Commission

Christina Linder, Administrator
Professional Standards Commission